



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, October 18, 2016 – City Council Chambers
12:00 p.m.**

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**With** Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. McMillan  
Councillor D. Reynard Councillor L. Roussin, Councillor S. Smith

**Regrets:** Councillor C. Wasacase

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Sharen McDowall, Human Resources, Jeff Hawley, Manager of Operations & Infrastructure, Andrew Glassco, Manager of Community & Development Services, Devon McCloskey, City Planner

### Call to Order

Mayor Canfield called the meeting to order and Councillor Goss delivered a blessing and a moment of silence was held in memory and honour of Len Kropioski.

### Public Information Notices as per By-law Number 144-2007

**Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Withdraw funds from the Community Club Reserve in the amount of \$15,650.00 to the Rideout Community Club while still committing to assist in funding Central Community Clubs building replacement in 2016 / 2017
- Council will approve their 2017 meeting calendar
- Amend the 2016 operating budget to appropriate \$234,698.94 from the City's Contingency Reserve to fund the incremental wage and benefits costs for 2014 through 2016 related to the Interest Arbitration Award with the Kenora Professional Fire Fighters Association
- The following 2015 Amendments approved by the Manager of Corporate Services:
  - additional allocation of \$3,430 to the Keewatin & Water Street dock project, to be funded through the Dock Program budget
  - additional allocation of \$3,740 to the Polymer Pump capital project, to be funded through the Cell Booster capital project
  - additional allocation of \$6,484.80 to the purchase of a Loader, to be funded through the budget for the purchase of a scraper plow
  - additional allocation of \$28,138 to the operating budget for KRC repairs and maintenance, to be funded through the capital budget for the paving of KRC areas #3&4 and the under spending on the KRC path project
- The following 2016 Amendments approved by the Manager of Corporate Services:
  - additional allocation of \$113,000 to the Whitecap floor repair unusual spend

project, to be funded through the Whitecap sidewalls capital project and the Whitecap contracted services operating account

- additional allocation of \$4,194 to the Shoulder Mower capital purchase, to be funded through the Dump Truck capital purchase
- additional allocation of up to \$85,144 to the 2016 CIP program, to be funded through the budget for the 2015 CIP program
- additional allocation of up to \$48,000 to the unusual spend project for the reparation of the museum annex building envelope, to be funded through the capital project to repair the museum annex roof
- additional allocation of \$1,619.42 to the Dock repairs capital project, to be funded through the Boat Launch unusual spend project and the Whitecap contracted services operating account

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

Councillor McMillan declared an indirect pecuniary interest as it relates resolution number 5, 17, 27 and 31 regarding financial statements as it relates to his spouse who is a member of the Police Services Board and these resolutions all relate to the Police Services Board.

### **Confirmation of Minutes**

#### **1. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Meeting held September 13, 2016

### **Deputations**

#### **Sheila Norrie – Boardwalk on Coney Island**

Sheila Norrie was present and outlined that she was born and raised in Kenora, and am a third generation Coney Islander on the maternal side of her family and is now a summer resident. The natural beauty of the Coney Island Beach stood out even from the distance of the Keewatin bridge and brings a lifetime of good memories for her and her family. Ms. Norrie is presenting what she believes to be a reasonable request, which is that the City of Kenora undertakes the repair or replacement of the Historic Covered Boardwalk at the Coney Island Beach Park and maintains the integrity of its design and finish.

Council was provided information which included an excerpt from: The Explorers' Guide to Lake of the Woods, giving a brief history of Coney Island beginning in 1893 and the beach area's designation as parkland for the enjoyment of all. Coney Island Park was a celebrated destination. Even the short ferry ride to the island was exciting and added uniqueness to the experience. People enjoyed picnics, dove from the diving platforms,

slid down giant slides into the water and took refuge from the sun or the rain and relaxed on the benches under the canopy of the covered boardwalk. Also included are viewed images as early as the 1920s, showing the covered boardwalk on Coney Island. This boardwalk is truly historic and it is the only remaining infrastructure in the Coney Island Beach Park. Over the years, much of the infrastructure on Coney Island Park has been lost, however, what originally attracted people to this spot remains the same. There is a reason why Coney Island was once known as "Sandy Beach". The beach is magnificent and its close proximity to the mainland is a bonus. The recent addition of the small covered stage allows for the Coney Island, "Maybe Annual Music Festival" to take place and has attracted up to a thousand people to the beach. A few docks have been replaced, however, there are fewer docking spaces available now than in the past. Docking spaces, once provided for residents with no water access, are now rented to these residents providing revenue for the City, which she believes is reasonable.

There are over 200 properties and vacant lots on Coney Island. The large majority of owners are summer residents. The owners contribute to the local economy and also to the larger community in philanthropic ways. They pay both education and property taxes generating in the neighbourhood of a million dollars annually. These taxes go for the betterment of the larger community which includes the beautiful harbourfront and the improvements that those tax dollars help to pay for. Ms. Norrie has looked at the deterioration of the covered boardwalk over the years. It has not been maintained by the City and is an eyesore and will become increasingly unsafe if action is not taken.

The City of Kenora has invested time and money into a report prepared by Scatliff + Miller + Murray for Beaches, Parks and Trails in Kenora. This is taken as a positive sign that the City is committed to, not only Norman Beach, Rabbit Lake and Anicinabe Parks, but to the future of the Coney Island Park as well. From the 2010 report, page 18 refers to the covered boardwalk and states, "boardwalk well used and should be upgraded and expanded". Page 20 of the report recommends, "historic boardwalk is retained and expanded to double the width. The entire beach is surrounded by a 5 metre wide perimeter walk". The 2010 and the updated 2016 report both value the covered boardwalk at the Coney Island Park. Ms. Norrie is encouraged by the fact that the City has recently approved the funds needed to rehabilitate the Coney Island North Shore Wharf, widely known as the old Argyle dock. Once the repairs have been made, the M.S. Kenora will begin making regularly scheduled stops at Coney Island which is a good thing for tourists, and both mainland and Coney Island residents.

Ms. Norrie expressed that she could have come today with many supporters and could have filled Council's inboxes with letters of support for this deputation, however, did not feel the need to bombard Council, given that this request is reasonable and is in line with the commitment to the Scatliff + Miller + Murray report which addresses the boardwalk and its significance to the Coney Island Park. This infrastructure has been sadly neglected by the City, and she has faith that the City will approve the sufficient funds at the budget meetings to do whatever is needed to keep this simple, but well used and loved infrastructure as the face of the Coney Island Beach Park to be enjoyed and used by all.

Council thanked Ms. Norrie for her deputation and a copy was left with the Clerk.

### **Lydia Harlos – Public Washrooms**

Ms. Harlos presented Council information about public washrooms and the lack of them in the community. She is concerned that businesses do not have to allow the public to use their business washrooms and that there are not enough public washrooms in the downtown area.

### **Additions to the Agenda**

None

### **Appointment to FCM Community Leader**

#### **2. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby appoints Mark Duggan and Don Parfitt as Community Leaders under the Federation of Canadian Municipalities official network of Canada 150 Community Leaders which both will represent Kenora at our Canada 150 events.

### **Amend the Transit Schedule Agreement**

#### **3. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council authorizes an amendment to the agreement between the City of Kenora and First Canada ULC for the provision of conventional transit services for the purposes of amending the transit route schedules by removing Schedule A-System Route Map and Schedule B-System Timetable from bylaw number 130-2012; and further

That three readings be given to a bylaw for this purpose.

### **2015 Annual Report**

#### **4. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council approves the 2015 City of Kenora Annual Report including the 2015 audited financial statements for the City; and further

That a copy of this report be made available for public viewing.

### **August 2016 Financial Statements**

#### **5. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at August 31, 2016.

### **2017 Council Meeting Calendar**

#### **6. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby accepts the 2017 Council meeting calendar as presented.

## **Enterprise Risk Management Policy**

### **7. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council approves a new Enterprise Risk Management Policy # CS-7-1; and further

That Council gives three readings to a by-law to amend the City Comprehensive Policy Manual for this purpose.

## **Budget Amendment–Kenora Professional Firefighters Arbitration Award**

### **8. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves an amendment to the 2016 operating budget to appropriate \$234,698.94 from the City's Contingency Reserve to fund the incremental wage and benefits costs for 2014 through 2016 related to the Interest Arbitration Award with the Kenora Professional Fire Fighters Association; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Municipal Operating Budget by by-law at its October 18<sup>th</sup> meeting for this purpose; and further

That Council hereby gives three readings to a by-law to amend the 2016 budget for this purpose.

## **Ontario Community Infrastructure Fund Formula-Based Agreement**

### **9. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby authorizes the Mayor and Clerk to enter into an Agreement between the Corporation of the City of Kenora and the Minister of Agriculture, Food and Rural Affairs for an OCIF funding program; and further

That three readings be given to a by-law for this purpose.

## **Public Transit Infrastructure Funding Application**

### **10. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That funding has become available under the Public Transit Infrastructure Fund and Council hereby authorizes the submission of a request for funding under the Public Transit Infrastructure Fund (PTIF) Phase One; and further

That this funding will be used to pave some identified shoulders of high traffic roadways that are also used for pedestrians and bicycles.

## **CWWF Funding Projects**

### **11. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby authorizes the submission of a request for funding under the Federal/Provincial funding initiative namely, the Clean Water and Wastewater Fund (CWWF) for projects related to water, wastewater and storm sewer infrastructure.

### **OCIF Funding Project – 7<sup>th</sup> Avenue Bridge**

#### **12. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council approves the 7<sup>th</sup> Avenue South Bridge as the project to submit for the Ontario Community Infrastructure Fund (OCIF) funding program.

### **Black Sturgeon Water Quality Monitoring 2016**

#### **13. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby accepts the 2016 Black Sturgeon Lakes Water Quality Monitoring Report, as prepared by Kenora Consultants – Ryan Haines, B.Sc.

### **Budget Amendment – Rideout Community Club**

#### **14. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby approves an allocation of \$ 15,650.00 to be funded through the Community Club reserves for materials to improve the Rideout Community Club; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Capital Budget at its October 18, 2016 meeting to commit funds from the Community Club Reserve in the amount of \$15,650.00 to the Rideout Community Club while still committing to assist in funding Central Community Clubs building replacement in 2016 / 2017; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose.

### **Authorize a Private Road Agreement with 5901058 Manitoba Ltd**

#### **15. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Mayor and Council authorizes the agreement between 5901058 Manitoba Ltd., owner of Block D & E Plan 158, in the City of Kenora, District of Kenora, more particularly described in Schedule "A" attached; and further

That legal access to the owner's land shall be by means of a private right-of-way described in Schedule "A" (the "Private Road"); and further

That all associated legal fees be the responsibility of 5901058 Manitoba Ltd.; and further

That the appropriate bylaw be passed for this purpose.

### **Zoning Bylaw Amendment – D14-16-04**

#### **16. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That following a public meeting to hear submissions for the application for zoning by-law amendment D14-16-04 along with public comments and the recommendations of

the Environmental Impact Statement submitted with the application are adhered to, that Council gives three readings to a bylaw to authorize the approval of zoning bylaw amendment D14-6-04.

### **1,000 Officers Funding Agreement**

#### **17. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Minister of Community Safety and Correctional Services for the provision of the 1,000 Officers Partnership program; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **2015 Budget Amendments approved by Manager**

#### **18. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves an additional allocation of \$3,430 to the Keewatin & Water Street dock project, to be funded through the Dock Program budget; and further

That Council hereby approves an additional allocation of \$3,740 to the Polymer Pump capital project, to be funded through the Cell Booster capital project; and further

That Council hereby approves an additional allocation of \$6,484.80 to the purchase of a Loader, to be funded through the budget for the purchase of a scraper plow; and further

That Council hereby approves an additional allocation of \$28,138 to the operating budget for KRC repairs and maintenance, to be funded through the capital budget for the paving of KRC areas #3&4 and the under spending on the KRC path project; and further

That in accordance with Notice By-law Number 144-2007 notice is hereby given that Council intends to amend its 2015 Budget at its October 18, 2016 meeting; and further

That Council hereby gives three readings to a by-law for this purpose.

### **2016 Budget Amendments approved by Manager**

#### **19. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby approves an additional allocation of \$113,000 to the Whitecap floor repair unusual spend project, to be funded through the Whitecap sidewalls capital project and the Whitecap contracted services operating account; and further

That Council hereby approves an additional allocation of \$4,194 to the shoulder mower capital purchase, to be funded through the dump truck capital purchase; and further

That Council hereby approves an additional allocation of up to \$85,144 to the 2016 CIP program, to be funded through the budget for the 2015 CIP program; and further

That Council hereby approves an additional allocation of up to \$48,000 to the unusual spend project for the reparation of the museum annex building envelope, to be funded through the capital project to repair the museum annex roof; and further

That Council hereby approves an additional allocation of \$1,619.42 to the Dock repairs capital project, to be funded through the Boat Launch unusual spend project and the Whitecap contracted services operating account; and further

That in accordance with Notice By-law Number 144-2007 notice is hereby given that Council intends to amend its 2016 Budget at its October 18, 2016 meeting; and further

That Council hereby gives three readings to a by-law for this purpose.

### **Agreement with KGS for 7<sup>th</sup> Avenue Bridge Works**

#### **20. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That further to the City accepting the proposal of KGS related to engineering consulting services for the replacement of the 7<sup>th</sup> Avenue Bridge, authorization be and is hereby given for the Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and KGS Group; and further

That three readings be given to a by-law for this purpose.

### **Integrated Accessibility Standard Policy Amendments**

#### **21. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves the amended City of Kenora Accessibility Standards for Customer Service #LS-4-1; and further

That Council hereby approves the amended City of Kenora Accessibility Policy #LS-4-2; and further

That Council gives three readings to a by-law to amend the City Policy Manual for this purpose.

### **Keewatin Medical Centre Lease Renewal**

#### **22. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a by-law to authorize the execution of new rates for the remaining five (5) years of the lease agreement with the Keewatin Medical Center at the municipal property located at 904 Ottawa Street; and further

That the Mayor and City Clerk be hereby authorized to execute the agreement.

### **Kenora Fire 2016 3<sup>rd</sup> Quarter Report**

#### **23. Moved by D. Reynard, Seconded by S. Smith & Carried:-**



That Council hereby accepts the 2016 Third Quarterly Summary Report from the Kenora Fire and Emergency Services Department for the period of July 1 to September 30, 2016.

### **NOHFC Community Capacity Funding Agreement**

#### **24. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council gives three readings to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Northern Ontario Heritage Fund Corporation (NOHFC) for the provision of site improvements to the Kenora Rowing Club in preparation to host the 2017 Canada Summer Games Rowing Venue; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **NOHFC Wayfinding Agreement Date Amendment**

#### **25. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council gives three readings to a by-law to authorize the execution of an amended funding agreement for a project completion date between the Northern Ontario Heritage Fund (NOHFC) and the Corporation of the City of Kenora for the wayfinding project; and further

That the CAO be authorized to execute this agreement.

### **Northern Community Investment Readiness Program Agreement**

#### **26. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Ministry of Northern Development and Mines for the provision of funds to support the Community Improvement Plan; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **Various Committee Minutes**

#### **27. Moved by L. Roussin, Seconded by S. Smith & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- September 14 – Environmental Advisory Committee
- September 15 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- June 8 – Kenora Police Services Board
- July 21 – Kenora District Services Board
- July 26 – District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

## **KGS Agreement – Water Street Alignment Works**

### **28. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That further to the City approving a sole-source selection for engineering design, tender and contract administration or the realignment of Second Street South, Bernier Drive, and Water Street to construct a T intersection, authorization be and is hereby given for the Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and KGS Group; and further

That three readings be given to a by-law for this purpose.

## **Water & Wastewater Systems August 2016 Report**

### **29. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora hereby accepts the August 2016 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

## **2016-2017 Municipal Snow Plowing Tender**

### **30. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby accepts the three (3) grader submissions were received upon tender closing from Pioneer Construction, in the amount of \$160.00/hr and \$160.00/hr, HST extra, and from Hugh Munro Construction, in the amount of \$175.00/hr, HST extra, to work on a "call as needed" basis only for 2016-2017 snow plowing.

## **Approval of By-laws**

### **31. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #108-2016** – Confirm the proceedings of Council
- #109-2016** – Amend the Transit Schedule Agreement
- #110-2016** – Adopt an Enterprise Risk Management Policy
- #111-2016** – Authorize a budget amendment for the Professional Firefighters Arbitration award
- #112-2016** – Authorize an OCIF Agreement
- #113-2016** – Authorize a budget amendment for the Rideout Community Club works
- #114-2016** – Authorize a Private Road Agreement
- #115-2016** – Authorize a Zoning Bylaw Amendment – D14-16-04
- #116-2016** – Authorize a 1,000 Officers Funding Agreement
- #117-2016** – 2015 Budget Amendments approved by Manager
- #118-2016** – 2016 Budget Amendments approved by Manager
- #119-2016** – Agreement with KGS for 7<sup>th</sup> Ave bridge works
- #120-2016** – Authorize an amended Accessibility Standards for Customer Service #LS-4-1
- #121-2016** – Authorize an amended Accessibility Policy #LS-4-2
- #122-2016** – Execute the Keewatin Medical Centre Lease Renewal

- #123-2016 – NOHFC Community Capacity Funding Agreement
- #124-2016 – NOHFC Wayfinding Project Completion Date Amendment
- #125-2016 – Northern Community Investment Readiness Program Agreement
- #126-2016 – KGS Agreement – Water Street realignment works

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor McMillan recognized November as “Mo-vement month” as well as the Mental Health and Suicide amongst men. He expressed appreciation to staff for the reports that they receive and the information is appreciated.
2. Councillor Goss reminded everyone that it is small business week and the small business owners appreciate locals supporting small business.
3. Councillor Reynard updated Council on the Hockey Day in Canada event. The National reps from Scotiabank and Rogers SportsNet will be doing final onsite visits next week and starting early November will be able to release the final agenda and new events that are scheduled.
4. Mayor Canfield read a letter of support he provided to Avalon Advanced Materials’ for an application for funding to Sustainable Development Technology Canada.
5. Mayor Canfield will be away for Committee of the Whole on November 1<sup>st</sup>.
6. Mayor Canfield updated Council on the bridge funding and is still looking at different options for funding and bundling funding. This is on-going and will be part of the presentations to ROMA-OGRA conferences.

### **Notices of Motion**

None

### **Adjourn to Closed Session**

#### **32. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 1:01 p.m. to discuss items pertaining to the following:-

**Education & Training Members of Council (1 item)**  
**Personal Matter about an Identifiable Individual (1 item)**

### **Reconvene to Open Meeting**

Council reconvenes to open session at 2:33 p.m. with no reports from its closed session.

### **Close of Meeting**

#### **33. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That this meeting be now declared closed at 2:34 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2016**

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**Mayor**

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**City Clerk**